###### Bid Submission Form

Company/Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tender Reference:** DRF\_1880\_IT-equipment

Date: “\_\_\_\_” \_\_\_\_\_\_\_\_\_\_\_\_2019

|  |  |
| --- | --- |
| **Table 1** | |
| General Information about Bidder | |
| Company’s address/individual\* |  |
| Company’s postal address |  |
| Phone number\* |  |
| Fax number |  |
| E-mail\* |  |
| Company’s focal point (full name) |  |
| Focal point’s position |  |
| Web-site |  |
| Number of permanent staff in Sakhalin |  |
| Copy of Certificate of Incorporation |  |
| Tax Registration Number of Company |  |
| Management structure table (showing names of directors and senior positions) |  |
|  |  |

|  |  |
| --- | --- |
| **Table 2** | |
| Additional information | |
| Specify company’s type:  Consulting company / Research institute / Recruitment Agency / Other (specify) | |
| Specify company’s status (government owned or private) |  |
| Company shareholders (if possible) |  |
| If Russian content is less than 100%, please name your foreign partners and indicate percentage of their interest |  |

\*The individuals to fill up only asterisk marked lines.

**Commercial Proposal**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Lot №** | **Description** | **Condition** | **QTY, ea** | **Offered price per 1 Unit, RUR VAT included** | **Offered price per Lot, RUR VAT included** |
| **1** | Desktop HP Elite 8300 (without adapters) | working | 21 |  |  |
| **2** | Laptop HP 8470p | working | 12 |  |  |
| Laptop HP 6930p /YUZDZE-L-97562/ | 1 |  |
| Laptop HP ProBook 645 | 1 |  |
| **3** | Laptop HP NC4400 | working | 1 |  |  |
| Laptop HP 6930p/YUZDZE-L-97561/ | doesn’t work | 1 |  |
| UPS APC SmartUPS 1000 | 1 |  |
| UPS APC SmartUPS 750 | 2 |  |

**\*** The Assets are being offered for sale as **3 separate lots**:

Offered price for **Lot # 1** must not be less than **RUR 57,750.00** (VAT incl).

Offered price for **Lot # 2** must not be less than **RUR 74,000.00** (VAT incl).

Offered price for **Lot # 3** must not be less than **RUR 8,500.00** (VAT incl).

**\*** In spite of the fact that the Assets are being offered for sale as **3 lots**, it is mandatory to point out in commercial proposal offered price for **1 Unit** in the lot. In the event that unit quantities within the lot are changed, for any reason, by the time of sale, the total price of the lot will be recalculated proportionally.